



Established 1972

Club Consitution

Section A – The Club

1. The Club shall be called **Langho Football, Sports and Country Club (the Club)**.
2. The object of **the Club** shall be to arrange Sports and Social activities for its members and offer the facilities of the Club for private hire.
3. Any proposed alterations or amendments to Club Rules shall be presented to the Membership at either the **AGM** or an **Extra-ordinary General Meeting**. Changes will only be effective with the majority consent (vote) of the members present.
4. The members of **the Club** shall be those persons listed in the register of members, which shall be maintained by the Club Secretary.
5. The **Executive Committee** will administer and manage **all areas of the Club** and set policies and objectives.
6. Both the **Social & Football Committees** will report directly to the **Executive Committee, via the Chairpersons** and members from either of these committees may be invited to attend **Executive Committee** meetings if deemed appropriate.
7. A resolution to dissolve the Club shall only be proposed at n Extraordinary General Meeting and shall be carried by the majority of at least three-quarters of the members present.
8. The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
9. Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to another Club, a Competition, the Parent County Association or The FA for use by them related to community sports.

Section B – Executive and Sub Committee Formation

1. All registered members of the Club who wish to stand for a position on the **Executive Committee or Social Chair and Football Chair** will be elected/re-elected at the **Annual General Meeting (AGM)**. The **Executive Committee** will notify the membership of the **AGM** at least **one month** in advance of the due date and brief details of the **agenda** along with the **nomination forms** will be posted in the Clubhouse.
2. All candidates must be initially proposed, then seconded, before moving on to a ballot. The candidate with the highest number of votes cast on the night will be elected. If a candidate is unopposed the member will automatically be elected to that position. In the Event of a tie a re-vote will take place until one of the candidates achieves a majority vote.
3. All registered members of the Club have a right to cast a vote at the **AGM or Extra-ordinary General Meeting**.
4. Once elected the member may not stand for election for any other position unless there are in-sufficient candidates available to cover other positions.
5. **Elected or Appointed Club Officials** will remain in office for a period of **12 months**.
6. All **AGM** and **Extra-ordinary General Meetings** will be minuted.
7. It is the responsibility of all **Elected Chairs** that they regularly conduct **Committee** meetings (ideally once a month, subject to elected members holiday/work commitments) with minutes of the meetings taken.
8. All **Elected Chairs** will be given a casting vote on their respective committees.
9. In the event of an **Elected Club Official** standing down or resigning an **Extra-ordinary General Meeting** will be called to elect a new officer following the procedure in **Rule B2 above**.
10. **Extra-ordinary General Meetings** can only be called at the discretion of the **Executive Committee** or by a **signed petition** of more than **20 Club Members**. As much notice as is reasonably possible must be given with brief details for the proposed meeting given. Minutes will be taken.

Section C – Membership

1. Any person who wishes to become a Club member must apply on the **Membership Application Form**. Acceptance of membership shall be at the discretion of the **Executive Committee**. Membership becomes effective once entered on the Membership Register.

2. The rules etc. covered in **Section A** through to **Section F** form a binding agreement between **the Club** and all registered **Club Members**.
3. Members must respect all Club property and not act or behave in such a way as to cause offence to other members or visitors to the Club. Abuse in any form (**physical, racial or sexual etc.**) will not be tolerated and will be subject to disciplinary action.
4. An annual membership fee shall be proposed/determined at the **AGM** and adopted upon majority consent (vote) of the members present. The fee will be payable on successful application for membership and annually by each member.
5. When accompanied by a member a non-member visiting the Club may only be signed in to the visitor's book four times in any 12 month period.
6. A member shall cease to be a member of **the Club** if they do not renew their membership 1 month after the expiry date has elapsed.
7. No refunds will be given in the event of resignation of a member.

Section D – Disciplinary Procedure

1. The **Executive Committee** shall have the right to suspend or expel a Club Official or Club Member if they break Club Rules.
2. Suspended individuals will have the right to appeal directly **in writing** or by a **personal hearing** to the Executive Committee and a decision will then be made whether to reinstate the individual or take further action.
3. Expelled persons can appeal in writing against expulsion but the Executive Committee reserve the right to uphold the initial decision if deemed applicable. A **personal hearing** may be granted in certain circumstances.
4. In the event of expulsion of a member their name will be removed from the Members Register.
5. No refunds will be given if a member is expelled from the Club.

Section E – Football Club (which covers Managers/Volunteers, Registered Players, Parents and Spectators)

1. The **Football Club** will have the status of an Affiliated Member Club of the Football Association. The rules and regulations of the FA, associated body or any League to which the Football Club is affiliated to shall be in addition to the Club Rules/Constitution.
2. The role of the **Football Committee** will be to establish and administer the following procedures, **Child Protection, Football 'Code of Conduct Charter' (covering**

Managers/Volunteers, Registered Players, Parents and Spectators) and Football Disciplinary Procedures.

3. Any proposed changes/amendments to the procedures in **Section E2** above will be upon majority consent (vote) of the **Football Committee**, which will be covered and discussed during the regular meetings.
4. The positions of **Child Protection/Schools Liaison Officer** and **Manager/Volunteer Liaison Officer** will be un-elected **Club Officials** and will be appointed by the **Football Chair** and report directly to this position.
5. The **Football Committee** shall have the right to expel or suspend a **Manager/Volunteer, Registered Player (Junior or Senior), Parent or Spectator** if they break the **Football Code of Conduct Charter or Football Club Procedures**.
6. If any Player, Manager/Volunteer, Club Member, Parent or Spectator is dismissed from the field of play the Club reserve the right to impose a ban on the offender whilst an internal investigation is made into the incident. **NB.** Any ban imposed may be in addition to any suspension or ban by the FA.
7. All offenders must reimburse the Football Club for any fine or administration charges levied by the FA with regards to the incident.
8. Fines and administration charges must be paid within 14 days of the fine being imposed. Should the fine not be paid within this time the offender will not be allowed to represent the Football Club until the fine is settled.
9. The **Football Committee** reserve the right to withhold or cancel a Players Registration until **all** financial obligations to the Club have been met.
10. Expelled or Suspended individuals can appeal in writing, or in the case of a Junior Player their parent or Guardian, against suspension or expulsion from the Club within 14 days, however the **Football Committee** reserve the right to uphold the initial decision if deemed applicable.
11. In certain circumstances a **personal hearing** may be given and in addition the **Football Committee** reserve the right to delay a decision if further investigation is required.
12. Failure to appeal or attend a hearing will mean that the Football Committee will deal with the matter as required under Club or FA rules.
13. No refunds will be given in the event of expulsion from the Football Club.

Section F – Finance/Club and Football Insurance

1. A bank account will be opened and maintained in the name of **the Club. Designated account signatories** on cheques will be the **Club Chair, Club President and Club**

Treasurer (any two of three).

2. The **Executive Committee** shall prepare an annual financial statement of the Clubs accounts and this will be made available to all members of the Club at the **AGM**.
3. The **Executive Committee** shall have the power to authorise the payment of remuneration and expenses to any member of the Club or to any person(s) or company for services rendered to the Club.
4. All property, equipment and financial resources of the Club (**assets**) shall remain under the control of the **Executive Committee** who will act as **custodians** to the aforementioned assets of the Club.
5. No Elected/Appointed Officer or Member of the Club will have any rights over the **assets** of the Club.
6. All financial resources obtained/raised through the activities of both **Sub-Committees** will be passed to the **Executive Committee Treasurer** and deposited in the Club account. Surplus resources, after payment of Club operating expenses, will then be re-allocated and used at the discretion of the **Executive Committee**.
7. Both **Sub-Committees** will be able to propose and apply to the Executive Committee for specific funding etc. and each case will be viewed and discussed on merit. The decision of the **Executive Committee** will be final.
8. External funding, e.g. grants and sponsorship etc., will be administered and allocated accordingly by the Executive Committee, in line with planned objectives and policies.
9. The Club will be fully insured to cover, **Public and Private Liabilities, Club Property and Equipment** and all **Managers/Volunteers and Players (Junior and Senior)** registered with the Club.